

THE FRANKLIN COUNTY BOARD OF SUPERVISORS HELD THEIR ORGANIZATIONAL MEETING ON MONDAY, JANUARY 3RD, 2012, AT 4:00 P.M., IN THE BOARD OF SUPERVISORS MEETING ROOM LOCATED IN THE GOVERNMENT CENTER, 1255 FRANKLIN STREET, SUITE 104, ROCKY MOUNT, VIRGINIA.

THERE WERE PRESENT: David Cundiff, Chairman
 Leland Mitchell, Vice-Chairman
 Bob Camicia
 Ronnie Thompson
 Charles Wagner
 Cline Brubaker
 Bobby Thompson

OTHERS PRESENT: Richard E. Huff, II, County Administrator
 Christopher Whitlow, Asst. Co. Administrator
 Larry Moore, Asst. Co. Administrator
 B. J. Jefferson, County Attorney
 Sharon K. Tudor, MMC, Clerk

Richard E. Huff, II, County Administrator, called the meeting to order.

Invocation was given by Supervisor Bobby Thompson.

Pledge of Allegiance was led by Supervisor Ronnie Thompson.

ROTATION OF CHAIR

Ronnie Thompson, Boone District Supervisor, stated he would like to see the rotation of chairman for the Board of Supervisors. General discussion ensued.

Bob Camicia, Gills Creek District Supervisor, stated he has watched the board for the past 7-8 years and agreed with Mr. Thompson's remarks.

Mr. Camicia shared with the Board a proposed gentlemen's agreement as follows:

A Proposed Gentlemen's Agreement

Recognizing that each of the members of the Board of Supervisors;

- was elected to office because of their knowledge of and trust by their constituents,
- brings a different perspective to our complex governmental situations,
- brings their own motivational and governance abilities to the board,

We agree to rotate the Chairmanship and Vice Chairmanship of the Franklin County Board of Supervisors between the members. These two offices will be rotated between those supervisors who wish to hold either or both offices, based on seniority of service on the board. Those supervisors not wishing to be considered for the Chairmanship, will be in line for the Vice Chairmanship, based on service*.

An election will still be required by state requirement, but the individual being elected will be based on the above criteria.

* - Service will be based on continuous years, and where there is a tie in years, then by day and month of birth, with January 1st being the most senior.

Leland Mitchell, Snow Creek District Supervisor, expressed his opposition of the rotation of chair and his support of the continued, annual election process for the position of chairperson.

Bobby Thompson, Blue Ridge District Supervisor, felt the realm in which the Board serves is by very statute an election extension of the voters and therefore, he respects the election process. It certainly is not a criticism of anyone. Mr. Thompson would like to leave the process as is.

(RESOLUTION #01-01-2012)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to adopt the Gentlemen's Agreement as presented.

MOTION BY: Bob Camicia

SECONDED BY: Ronnie Thompson
 VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Ronnie Thompson, Cundiff, & Camicia
 NAYS: Mitchell, Wagner, Bobby Thompson & Brubaker

MOTION FAILS WITH A 3-4 VOTE

CHAIRPERSON NOMINATIONS

Richard E. Huff, County Administrator, opened the floor for nominations for 2012 Board Chairman.

David Cundiff Nominated by: Ronnie Thompson
 Charles Wagner Nominated by: Leland Mitchell

(RESOLUTION #02-01-2012)

BE IT THEREFORE RESOLVED by the Board to appoint David Cundiff as 2012 Chairman to the Board of Supervisors.

MOTION BY: Ronnie Thompson
 VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Ronnie Thompson, Cundiff, Brubaker & Camicia
 NAYS: Mitchell, Wagner & Bobby Thompson

THE MOTION PASSED WITH A 4-3 VOTE.

VICE-CHAIRPERSON NOMINATIONS

Chairman Cundiff opened the floor for nominations for 2012 Vice-Chairman.

Leland Mitchell Nominated by: Ronnie Thompson

(RESOLUTION #03-01-2012)

BE IT THEREFORE RESOLVED by the Board to appoint Leland Mitchell as the 2012 Vice-Chairman.

MOTION BY: Ronnie Thompson
 SECONDED BY: Bob Camicia
 VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

BOARD MEETING DATES

ADOPTED MEETING DATES FOR 2012

All County residents are hereby encouraged to attend public meetings of the Franklin County Board of Supervisors. To facilitate this public participation, the Board will meet on the following dates and times in **2012**.

- Tuesday, January 17, 2012 @ 1:30 P.M.
- Tuesday, February 21, 2012 @ 1:30 P.M.
- Tuesday, March 20, 2012 @ 1:30 P.M.
- Tuesday, April 17, 2012 @ 1:30 P.M.
- Tuesday, May 15, 2012 @ 1:30 P.M.
- Tuesday, June 19, 2012 @ 1:30 P.M.
- Tuesday, July 17, 2012 @ 1:30 P.M.
- Tuesday, August 21, 2012 @ 1:30 P.M.
- Tuesday, September 18, 2012 @ 1:30 P.M.
- Tuesday, October 16, 2012 @ 1:30 P.M.
- Tuesday, November 20, 2012 @ 1:30 P.M.
- Tuesday, December 18, 2012 @ 1:30 P.M.

All meetings will be held in the Board Room at the Government Center, 1255 Franklin Street, Suite 104, Rocky Mount, Virginia unless otherwise duly noticed. All public hearings will be held at 6:00 P.M. for the convenience of the public. All interested parties are encouraged to attend. Any person with a disability who needs accommodations to fully participate in these public hearings should notify Sharon K. Tudor, MMC, Clerk, by calling (540) 483-3032 at least 7 days prior to the meetings.

(RESOLUTION #04-01-2012)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the aforementioned listing of meeting dates and time schedule for the Board of Supervisors during 2012:

MOTION BY: Bob Camicia
 SECONDED BY: Cline Brubaker
 VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

2012 HOLIDAY SCHEDULE FOR COUNTY EMPLOYEES

During the Franklin County Board of Supervisor’s Organizational Meeting, held on Tuesday, *January 3, 2012 at 4:00 P.M.*, the Board adopted the 2012 State of Virginia’s legal holidays plus any changes made by the Governor during the year for State employees. The following list is found in the Code of Virginia Section 2.2-3300.

ADOPTED HOLIDAYS FOR 2012

Friday, January 13, 2012	Lee Jackson Day
Monday, January 16, 2012	Martin Luther King, Jr. Day
Monday, February 20, 2012	Presidents’ Day
Monday, May 28, 2012	Memorial Day
Wednesday, July 4, 2012	Independence Day
Monday, September 3, 2012	Labor Day
Monday, October 8, 2012	Columbus Day
Monday, November 12, 2012	Veterans Day
Thursday, November 22, 2012	Thanksgiving Day
Friday, November 23, 2012	Thanksgiving Friday
Tuesday, December 25, 2012	Christmas
Tuesday, January 1, 2013	New Year's Day

(RESOLUTION #05-01-2012)

BE IT THEREFORE RESOLVED by the Board to approve the aforementioned proposed holiday listing for **2012** plus any changes made by the Governor during the year for State employees.

MOTION BY: Charles Wagner
SECONDED BY: Ronnie Thompson
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

BOARD RULES OF PROCEDURE

**FRANKLIN COUNTY BOARD OF SUPERVISORS
RULES OF PROCEDURE**

The following Rules of Procedure are adopted by the Franklin County Board of Supervisors to enable the Board to discharge its duties and responsibilities effectively and efficiently and to facilitate the exercise of its authority and powers in the Code of Virginia. It is the Board’s intent to generally follow Robert’s Rules of Order (Newly Revised, 10th Edition) unless superseded by state law or (*written*) Board practice.

1. ORGANIZATIONAL MEETING

The Board shall elect a chairman and vice chairman at the Board’s Organizational Meeting to be held on the first business day of January. Terms for chairman and vice chairman shall be for a one (1) year term.

2. REGULAR MEETINGS

The Board of Supervisors shall adopt a schedule of the times, dates, and places of its regular meetings, for each calendar year, at its organizational meeting. Should the Board’s regular meeting day fall on a County holiday, the meeting will be held on the next business day following the holiday.

3. SPECIAL MEETINGS

The Board may hold special meetings by establishing a special meeting date, time, place and an agenda for said meeting at a regular meeting. The Clerk shall post and publish notice of the special meeting in accordance with the Virginia Freedom of Information Act, §2.2-3707 VA Code Ann., not less than three (3) days prior to the day of the special meeting.

A Called Meeting may be convened when called by the chairman or requested by two or more of the members of the board of supervisors. The call or request shall be made to the clerk, and shall specify the matters to be considered at the meeting. Upon receipt of such call or request, the clerk of the governing body, after consultation with the chairman, shall immediately notify each member of the governing body and the attorney for the county in writing delivered in person or to his place of residence or business to attend such meeting at the time and place stated in the notice. Such notice shall specify the matters to be

considered at the meeting. No matter not specified in the notice shall be considered at such meeting, unless all members are present. The notice may be waived if all members of the governing body attend the special meeting or sign a waiver.

4. VOTING

Motions properly made cannot die for lack of a second and shall be voted on as though they had been seconded.

5. REQUEST FOR FUNDS OUTSIDE OF NORMAL BUDGET CYCLE

Whenever any delegation or individual shall make a request or appeal for County funds for the benefit of an outside or non-County agency or program, the following guidelines shall be followed.

A. Budget Preparation Calendar.

Whenever possible, the request shall be submitted in accordance with the budget preparation calendar.

B. Explanation and Background.

Any such request shall be accompanied by a brief narrative explanation of the request and background as needed.

C. Carry-over of Requests.

If it is not possible to utilize the annual budget preparation calendar, the request shall be carried over to the next regular meeting following introduction to the Board.

D. Waiver of Carry-over.

Waiver of the carry-over period shall be granted if the request is considered an emergency by the majority of the Board, or for any reason if approved unanimously by all Board members.

E. Emergency.

Emergency is defined as an unforeseen circumstance or combination of circumstances that calls for immediate action to secure and protect the health, safety and general welfare of the inhabitants of Franklin County.

6. CITIZEN COMMENT PERIOD

Any citizen of the County that wishes to address the Board on any topic may do so by calling the Board Clerk's Office one (1) week in advance of the meeting and requesting that their name and topic be added to the agenda. Walk-ins will be allowed to speak if time is available under the same conditions. The citizen will be granted 3 minutes to present their issue and if the Board wishes to schedule further time, may direct staff to place the subject on the next available agenda. Only one person per side (position), per topic will be allowed to speak under the Citizen Comment Period per Meeting. A total of 15 minutes will be allowed for Citizen's Comments on the agenda. Public Comments will be received by the Board during the 3rd Tuesday meeting at 1:30 P.M., and at 6:00 p.m. at the 4th Tuesday meeting prior to public hearings unless a citizen can clearly demonstrate that an earlier time is necessary. (*Amended/Resolution # 21-06-2006 & # 07-01-2007*)

7. MOTIONS TO RECONSIDER

Motions to reconsider an action by the Board must be made by a member of the Board who previously voted with the prevailing side when the reconsidered motion was originally voted on. Since a second is not required, any member may second the motion to reconsider and the motion shall be decided by a majority vote of the members present.

8. PLACING OF AGENDA ITEMS

The County Administrator, based on input from the Board, shall develop the agenda for each meeting.

Individual Board members who wish to address the Board on a topic may do so under "Other Matters from Supervisors". If the Board wishes to investigate a topic further, it can

direct staff to place the topic on a future agenda, bring back a staff report with the appropriate research, or take action as it see fit.**(Amended/Resolution #07-01-2007)**

9. PUBLIC HEARINGS

It is the purpose and objective of the Board of Supervisors to give each citizen an opportunity to express his/her views at public hearings and to treat all speakers equally and with courtesy. While it is often necessary to have a presentation by an applicant or staff, it is the desire of the Board to hear from the public, and therefore, the applicant and staff presentations shall be as brief as possible.

Each speaker shall be limited to three minutes unless speaking for a larger group in which case, 5 minutes shall be allotted.

Speakers shall direct their presentations/comments/questions to the Board and not the audience.

10. APPOINTMENTS TO BOARDS AND COMMISSIONS

County staff shall maintain an up to date listing of available vacancies on Boards and Commissions and shall publish such list to the County’s web site and make available in the Office of the County Administrator. 60 days in advance of scheduled vacancies, staff shall make the Board aware of upcoming vacancies and shall advertise such vacancies throughout the County. All candidates shall be required to complete a County application to serve on a Board or Commission and applications shall be distributed to the Board as soon as is practical.

(RESOLUTION #06-01-2012)

BE IT THEREFORE RESOLVED by the Board to approve as submitted with noted change (Page 1; Paragraph 1; last sentence add the word **written** before Board practice).

MOTION BY: Leland Mitchell
SECONDED BY: Ronnie Thompson

AMENDMENT TO 2012 RULES OF PROCEDURE to add the word “**written**” before Board practice.

AMENDMENT TO MOTION: Bob Camicia
AMENDMENT SECONDED: Ronnie Thompson
VOTING ON THE AMENDED MOTION WAS AS FOLLOWS:
AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

TLAC BOARD APPOINTMENTS

Board Appointment Bob Camicia
Citizen Appointment Russ Johnson

(RESOLUTION #07-01-2012)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to appoint Bob Camicia to serve on the TLAC Board with said term to expire 1/31/2013.

MOTION BY: Ronnie Thompson
SECONDED BY: Bob Camicia
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

(RESOLUTION #08-01-2012)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to appoint Russ Johnson to serve as the citizen representative on the TLAC Board with said term to expire 1/31/2013.

MOTION BY: Bob Camicia
SECONDED BY: Ronnie Thompson
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

ROANOKE VALLEY ALLEGHANY REGIONAL COMMISSION

(RESOLUTION #09-01-2012)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to appoint Bob Camicia to fill the unexpired term of Russ Johnson on the Roanoke Valley Alleghany Regional Commission with said term to expire June 30, 2013.

MOTION BY: Charles Wagner
SECONDED BY: Ronnie Thompson
VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

TCRC APPOINTMENTS
(RESOLUTION #10-01-2012)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to appoint Bob Camicia (Term will Expire 12/31/2015) and Charles Wagner (Term will Expire 12/31/2013) to serve on the TCRC Board.

MOTION BY: Ronnie Thompson

SECONDED BY: Cline Brubaker

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

Ronnie Thompson, Boone District Supervisor, shared with the Board a wish list for the coming year for Franklin County. Mr. Thompson stated he would like to be involved early on in the budget process as a whole board.

Bob Camicia, Gills Creek District Supervisor, echoed Mr. Thompson's upfront approach with the budget process.

Bobby Thompson, Blue Ridge District Supervisor, agreed with the early on budget process and complimented staff for the job they have done in the past regarding the budget work sessions. Chairman Cundiff recessed the meeting.

Chairman Cundiff called the meeting to order.

A joint dinner meeting was held with the Board of Supervisors and Farm Bureau sharing comments and concerns regarding Agriculture in Franklin County. General discussion ensued.

Chairman Cundiff adjourned for dinner hosted by Farm Bureau.

DAVID CUNDIFF, CHAIRMAN
CHAIRMAN

SHARON K. TUDOR, MMC
COUNTY CLERK